1 Dec 2021

To: The Master, the Dean, the Associate Dean and Tutors,

The 56th Master and Tutors meeting will be held on Saturday, **4 Dec 2021, at 9:30 a.m.** in Senior Common Room.

1. Adopt and receive last meeting minutes
2. General updates on College life
3. Report on the following items:
   1. Semester 2 admission
   2. Dining hall service
   3. Alumni network
4. Discuss on the following items:
   1. Vaccination and visitor policy
   2. Laundry machine replacement
   3. Orientation for new students
5. A.O.B.

Orion Lee

Senior Tutor